



FORWARD PLAN

25 July 2016 - 27 November 2016

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Decision Session - Executive Leader (incorporating Housing & Safer Neighbourhoods)

Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 18/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2015 - 2016

Description: Purpose of Report: The report presents the achievements and trends in homeless services in 2015-16

The Executive Member is asked to agree the priorities for 2016-17.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Adult Social Care and Health

Executive Member for Adult Social Care and Health

Meeting Date: 25/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sensory Impairment Service Provision in York - Future Options

Description: Purpose of Report: City of York Council (CYC) needs to make a decision regarding the future direction shape and scope of its sensory provision. Moving forwards there are various options for the design and delivery of services for people with sensory impairments. The strengths and disadvantages of each are considered in detail in the report, along with recommended option.

The Executive Member is asked to consider the options available in the report, and the implications of the Sensory Review, particularly in respect of current sensory service provision (i.e. ASC's non compliance with the Care Act 2014).

This report will now be considered by the Executive Member on 25 July as there has been an extension to the customer consultation timeframe.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care (Acting)

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: A consultation exercise has taken place with users of sensory service provision provided directly, or commissioned by CYC.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Adult Social Care and Health

Executive Member for Adult Social Care and Health

Meeting Date: 25/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Genito Urinary Medicine (GUM) – Cross Charging

Description: Purpose of Report: This report outlines the revised approach to cross charging for Genito-Urinary Medicine. Cross charging relates to sexual health services provided by out of area providers to City of York residents. Cross charging guidance suggests that it is for local determination how these arrangements work and solutions that meet the needs of local areas and local populations should be in place.

The Executive Member is asked to agree to support the approach adopted by the Yorkshire and Humber Sexual Health Commissioners network.

To give more time for consideration of any legal and financial implications arising from the report, this item has been deferred to 27 June Decision Session for Executive Member for Adult Social Care and Health.

This report will now be considered by the Executive Member on 25 July 2016 to allow for further discussion with the Vale of York Clinical Commissioning Group regarding integrated sexual health provision.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health, Philippa Press

sharon.stoltz@york.gov.uk, philippa.press@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: In August 2013 the Department of Health issued Guidance for Local Authorities 'Sexual Health Services: Principles for Cross Charging' to 'provide further information and recommend key

principles for local authorities and their advisers to consider.’

In 2013 members of the regional Yorkshire and Humber Sexual Health Commissioning Forum had contacted the Department of Health to request further clarity relating to cross charging. The Department of Health responded to say that they had no plans to issue further guidance and that authorities should find local solutions.

At a Regional Sexual Health Commissioners meeting all regional commissioners agreed to adopt a region wide approach to cross charging as this will encourage a consistent, equitable, fair and transparent approach to cross-charging and billing for out of area service users from both a commissioning and provider perspective.

The Association of Directors of Public Health for Yorkshire and Humber agreed that all Local Authorities in the region will adopt the following principles:

1. Authorities will only pay for invoices for GUM activity within the national tariff cost envelope (the tariff currently in force is the 2014/15 tariff)
2. Authorities will not reimburse invoices for contraception activity
3. Authorities will not pay charges for market forces factor (MFF)
4. Before making payment invoices and supporting data will clearly provide all the required information.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Adult Social Care and Health

Executive Member for Adult Social Care and Health

Meeting Date: 25/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Development of the Yor-Wellbeing Service

Description: Purpose of Report: To describe the proposals for the development of the Yor-Wellbeing Service ensuring the legacy of physical activity and sport, Health, Exercise, Activity and Lifestyle (HEAL), stop smoking service continues and the development of the service to include NHS Health Checks and capacity building for professionals and communities.

The Executive Member is asked to:

- Note the proposals for the development of the Yor-Wellbeing Service.
- Agree the priorities for the Yor-Wellbeing Service in response government policy and the new operating model of the local authority.
- Support the ongoing operation of community asset based approaches to develop individual and community resilience.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health

Lead Director:

Director of Public Health

Contact Details:

Marion Gibbon

marion.gibbon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Proposals have been discussed with staff, the CCG, CVS and internal partners.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Adult Social Care and Health

Executive Member for Adult Social Care and Health

Meeting Date: 25/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Stop Smoking Support and the provision of Pharmacotherapy's

Description: Purpose of Report: To present two options to providing free Nicotine Replacement Therapy (NRT) . Option one is to provide this to pregnant women for a total of 12 weeks. Option two is to provide free NRT to pregnant women for 12 weeks (as option one) and to provide free NRT to those individuals who are seriously financially disadvantaged for the first 2 weeks of their supported quit attempt.
The Executive Member is asked to support and agree to option two detailed in the attached paper.
All people receiving free NRT will be supported in their attempt to stop smoking by the Smoking Advisers employed by City of York Council

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Public Health

Contact Details: Philippa Press

philippa.press@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This report and the options contained within it have been developed as a result of the reduction in Public Health funding available and the requirement to offer a more targeted service aimed at those in most need. The two smoking advisers who TUPE'd into CYC on 1 April 2016, Community midwives and the CCG have all be part of the decision making process.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 26/07/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Proposed use of Basic Need funding to support improvements to facilities at Archbishop Holgate's Academy

Description: Purpose of Report: This paper describes work that needs to take place to improve facilities at Archbishop Holgate's Church of England Academy. There is an urgent need (from September 1st 2016) for increased capacity in terms of social space and dining facilities to accommodate growing pupil numbers at Archbishop Holgate's.

The Executive Member will be asked to approve the use of £206,000 of basic need to support improvements to the catering facilities and social spaces at Archbishop Holgate's Church of England which are need due to the continued growth in pupil numbers.

Wards Affected: Hull Road Ward; Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children's Services, Education and Skills

Contact Details:

Maxine Squire, Principal Adviser Standards and Quality, Mark Ellis

Tel: 1904 553007,

maxine.squire@york.gov.uk, mark.ellis@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The school have consulted with the Council's school place planning team and procurement team to ensure that the proposed improvements to the school site have been fully considered and appropriate processes have been followed. Both teams have supported the need for the improvements from September 2016 to meet the needs caused by the growth in pupil numbers.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 01/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Delivering a OnePlanetCouncil and new Carbon and Resource Management Plan

Description: Purpose of Report: To outline the proposed delivery framework for meeting the Council's recent commitment to be an OnePlanetCouncil. It will outline four key delivery strands and draft documents to ensure delivery:

- 1) draft OnePlanetCouncil Policy
- 2) draft OnePlanetCouncil Action Plan – Phase 1
- 3) new draft Integrated Impact Assessment ; and
- 4) OnePlanetCouncil Communication Plan.

The Executive Member will be asked to approve the Council's newly drafted Carbon and Resource Smart Management Plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of City & Environmental Services

Contact Details: Jacquie Warren

jacqueline.warren@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 02/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Community Led Local Development

Description: Purpose of Report: This report will provide an update on progress towards the production of a Local Development Strategy in relation to submission of the next stage of the 4Community Growth York Community Led Local Development Project.

The Executive Member will be asked to:

- Recognise and endorse 4CommunityGrowthYork's Local Development Strategy developed in conjunction with the Local Action Group

Wards Affected: Clifton Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Councillor Keith Aspden

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mora Scaife

mora.scaife@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Contact the report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 11/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Pedestrian Crossing Request Evaluation and Prioritisation Methodology

Description: Purpose of Report: To agree a methodology for evaluating and prioritising the list of pedestrian crossing improvement requests. The subsequent prioritised list will then be used to influence which sites are investigated, and implemented as appropriate, from future years' Transport Capital Programmes.

The Executive Member is asked to agree the recommendation as outlined in the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Andy Vose

andy.vose@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 11/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Safe Routes To School – The Village / Sheriff Hutton Rd, Strensall

Description: Purpose of Report: To report back the findings of a feasibility study into pedestrian safety at the junction of The Village and Sheriff Hutton Rd, Strensall. The report will also detail the results of consultation based on the recommendation of providing a vehicle activated sign on Sheriff Hutton Road.

The Executive Member is asked to consider the officer recommendations.

Wards Affected: Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 11/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone

Description: Purpose of Report: To consider the objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone.

The Executive Member is asked to consider whether to uphold, amend or over-rule the objection and proceed with the implementation of the order.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Finance & Performance

Meeting Date: 15/08/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Applications for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: To present applications to list White Rose House, Wheldrake and Grove House, Penley's Grove Street, as assets of community value.

The Executive Member is asked to decide whether the above properties should be added to the list of assets of community value.

Wards Affected: Guildhall Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 Finance & Performance Monitor

Description: Purpose of Report: To provide Members with an update on finance and performance information.

Wards Affected: Members are asked to note the issues.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q1 Finance & Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 Capital Programme Monitor

Description: Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q1 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Local Area Coordination in York

Description: Purpose of Report: To present an overview of progress to develop a model of Local Area Coordination in York, following the award of LGA funding.

Members are asked to note the progress made and approve the progression to the next stage of development, including the recruitment of Local Area Coordinators.

Wards Affected: All Wards

Report Writer: Will Boardman **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care (Acting)

Contact Details: Will Boardman

will.boardman@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: The Local Area Coordination approach is one of co-design with the local communities and partners. Over the initial stages of development, partners have been consulted through workshops to map out the range of existing provision in the area, and to develop the links between services, communities and individuals.

Consultees:

Background Documents: Local Area Coordination in York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Alcohol and Illicit Drug Treatment Service Re-commissioning

Description: Purpose of Report: This report outlines the proposed re-commissioning and procurement of adult alcohol and illicit drug treatment services. Members are asked to: a) agree the proposal to re-procure adult alcohol and illicit drug treatment. b) agree the methodology for the re-procurement.

This report will now be considered at 14 July Executive meeting in order to allow for further consideration of the financial implications.

This report has now been deferred to the Executive meeting on 25 August to allow officers further time to look at the financial implications and to provide further time to make a decision on future provision of services for young people

Wards Affected: All Wards

Report Writer: Leigh Bell **Deadline for Report:** 15/08/16

Lead Member: Councillor Carol Runciman

Lead Director: Director of Customer & Business Support Services

Contact Details: Leigh Bell

leigh.bell@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: The Health and Social Care Act (2012) outlined new statutory responsibilities to local authorities (LA) for the health of their populations. From the 1st April 2013 City of York Council assumed key responsibilities across the three domains of public health – health improvement, health protection and healthcare. Some elements of the treatment of problematic alcohol and drug users at this time became the responsibility of City of York Council. In York this responsibility is managed within the public health team governed by the Director of Public Health. The key elements of responsibility are set out in the government's alcohol and drug strategies and within the statutory responsibilities of the public health provision within local authorities. Some elements of the provision of alcohol and illicit drug treatment are statutory, alongside the required outcome set out in PHOF2.15. This requires local authorities to report on their achievement of providing services which enable customers to sustain abstinence from substance misuse post treatment..

The service provision of alcohol and illicit drug treatment is subject to regular consultation in a variety of ways. For the purposes of re-commissioning the following has taken place:

1. A time limited alcohol and Illicit drugs commission steering group formulated. This includes key partners and provides a forum for ongoing consultation leading up to procurement.
2. Service recipients and their families have been given opportunities to formally engage with the PH commissioning group.
3. Previous service recipients have been consulted in a series of forum events across the year.
4. Clinical practitioners have been engaged through the CCG
5. Partners and co-commissioners such as the OPCC and CCG have been formally engaged in a series of meetings to explore opportunities and thoughts on the format for re-commissioning.
6. Industry experts were consulted formally to assess the potential model for re-commissioning
7. Academic specialists were consulted and key academic research was searched to inform thinking.
8. Academic evaluation took place to inform the evaluation of the current models and to highlight areas of improvement.

Consultees:

Background Documents: Alcohol and Illicit drug treatment service re-commissioning

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: 'A' Boards

Description: Purpose of Report: Further to the previous Executive decision to consult on the introduction of a Policy for 'A' Boards, Members are asked to consider implementation of a new policy and procedure.

Wards Affected: All Wards

Report Writer: Richard Bogg **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Richard Bogg

richard.bogg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author.

Consultees:

Background Documents: 'A' Boards

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Transport for the North Governance – latest position

Description: Purpose of Report: Transport for the North are proposing all Local Transport Authorities (LTAs) take through their decision making processes (this summer) to support the submission of a legislative proposal to go to Secretary of State in Autumn. A further decision will be required next year when draft legislation is proposed depending on how Secretary of State implements the process.

Wards Affected: Members are asked to support this submission going forward.
All Wards

Report Writer: Neil Ferris **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Neil Ferris, Director of City & Environmental Services

Tel: 01904 55 1448

neil.ferris@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Please contact the report author for further details.

Consultees:

Background Documents: Transport for the North Governance – latest position

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/08/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Community Stadium Update Report

Description: Purpose of Report: To present and update on the community stadium project before final contracts are agreed.

Members are asked to note the update and agree to the terms of the contract.

Wards Affected: All Wards

Report Writer: Ian Floyd **Deadline for Report:** 15/08/16

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Customer & Business Support Services

Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Communities Stadium Update Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 05/09/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality Update and Annual Status Report

Description: Purpose of Report: To provide an update on air quality in the city and progress made with implementation of Air Quality Action Plan 3 (AQAP3), following the submission of the Annual Status Report (ASR) to DEFRA. The report is provided for information only.

From June 2016, Government is introducing an ASR for local authorities in England. The key functions of the ASR are to provide a public-facing summary of the local air quality situation and the main air quality improvement measures being taken. The ASR also includes a technical report with more detailed information as well as monitoring/modelling of key pollutants.

The Executive Member is asked to note the contents of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: In line with schedule 11 of the Environment Act, Local Authorities are required to consult with the following bodies regarding any 'air quality review':

- the Secretary of State;
- the appropriate new Agency;
- in England and Wales, the highway authority for any highway in the area to which the review or, as the case may be, the action plan or revision relates;
- every local authority whose area is contiguous to the authority's area;
- any county council in England whose area consists of or includes the whole or any part of the authority's area;
- any National Park authority for a National Park whose area consists of or includes the whole or any part of the authority's

area;

- such public authorities exercising functions in, or in the vicinity of, the authority's area as the authority may consider appropriate;
- such bodies appearing to the authority to be representative of persons with business interests in the area to which the review or action plan in question relates as the authority may consider appropriate;
- such other bodies or persons as the authority considers appropriate.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 05/09/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Gulley Management Review Update

Description: Purpose of Report: To give an overview and update of the work that is in progress to deliver a review of the gulley management process and details further works that are required.

The Executive Member will be asked to consider the process detailed in the report and comment on its aims and approach and the requirement for future funding that will be developed as Capital Resource Allocation Model (CRAM) bids.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of City & Environmental Services

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 08/09/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition: Lighting on Walmgate Stray

Description: Purpose of Report: The report will acknowledge receipt of the Petition received from 33 signatories in respect of asking "the Council to put lighting on the footpaths through Walmgate Stray".

The report will outline the officer recommendations in response to the petition for consideration and approval by the Executive Member.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 08/09/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Monkgate Roundabout Cycle/Pedestrian Safety Scheme

Description: Purpose of Report: To inform the Executive Member of the results of consultation and to present a recommended option for consideration.

The Executive Member is asked to approve the recommended option for construction.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/09/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Chapman's Pond: Management of Fishing Rights

Description: Purpose of Report: To consider a request from the Friends of Chapman's Pond to take on the management of fishing at Chapman/s Pond and to introduce a charge to fish.

The Executive Member will be asked to agree this new approach to the management of fishing at Chapman's Pond.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultees: Friends of Chapman's Pond and Ward Members.

Written and attendance at meetings as required.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposals for the Freehold of Stonebow House

Description: Purpose of Report: The report will set out options to dispose of the freehold interest or extend the leasehold of Stonebow House. The existing lease with the Council only has 35 years left to run which would preclude the proposed redevelopment. A disposal of the freehold or extension of the leasehold; that reflects the commercial value, will allow the disused building to be brought back in to use, subject to planning.

Wards Affected: The Executive is asked to consider the options as outlined in the report and to approve the preferred officer recommendation.
Guildhall Ward

Report Writer: Andy Kerr **Deadline for Report:** 19/09/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Internal - Finance and Property Services, with external valuation advice.

Consultees:

Background Documents: Proposals for the lease of Stonebow House

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16
17/10/16

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 17/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the Law relating to Private Rented Sector Housing

Description: Purpose of Report: To provide an update report to the Executive Member regarding the implementation of new laws introduced last year and proposed laws affecting the Private Rented Sector.

The Executive Member is asked to note the findings of officers and consider whether there are any amendments necessary to ensure that the laws are being implemented effectively.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott
Ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Private Rented Sector landlords/agents and tenants

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 21/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Improving York's Parks and Gardens

Description: Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 22/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Arts Education Service

Description: Purpose of Report: This report concerns the future of the York Arts Education Service.

The Executive Member is asked to agree to a new delivery model for York Arts Education Service subject to presentation of an appropriate business plan.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children's Services, Education and Skills

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management and Prudential Indicators Mid Year Review

Description: Purpose of Report: To provide Members with an update on the treasury management position.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators Mid Year Review

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Finance and Performance Monitor

Description: Purpose of Report: To provide Members with an update on finance and performance information.

Wards Affected: Members are asked to note the issues.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q2 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Capital Programme Monitor

Description: Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q2 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 25/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member will be asked to agree to a new delivery model for the Allotments Service subject to presentation of an appropriate business plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16